

STEVEN J. WICK & ASSOCIATES, PC
 2809 E HARMONY RD STE 120
 FORT COLLINS, CO 80528
 Telephone: (970)224-3366 Fax: (970)224-3377
 E-mail: STEVE@SJWICKCPA.COM

2020
TAX ORGANIZER

Taxpayer Information	Spouse Information
Last name	Last name
First name	First name
Middle Initial.....	Middle Initial.....
Suffix.....	Suffix.....
Social security number	Social security number
Occupation	Occupation.....
Work phone	Work phone.....
Ext ...	Ext ...
Cell phone	Cell phone
E-mail address.....	E-mail address
Date of birth	Date of birth
Address	Apartment number
City	State.....
	ZIP Code.....
Home phone.....	Fax number

Dependent Information

First name	MI	Social Security Number	Date of Birth	Months Lived with Taxpayer	Child Care Expense
Last name	Suffix	Relationship			

Child and Dependent Care Provider Expenses

Name	Address	ID Number	Amount Paid

Education Tuition and Fees

Attach all Form 1098-Ts and a list of your qualified education expenses.

Student Loan Interest Paid

Enter total 2020 qualified student loan interest.....

Attach Form(s) W-2 – Wages, Salaries, Tips and Other Compensation

Employer Name

2019 Amount

_____	_____
_____	_____
_____	_____

Attach Form(s) 1099-R – Distributions from Pensions, Annuities, Retirement, Profit-Sharing, IRAs, etc

1099-R Payer Name

2019 Amount

_____	_____
_____	_____
_____	_____

Attach Form(s) SSA-1099 – Social Security/Railroad Benefits

Taxpayer

Spouse

Social Security Benefits from Form SSA-1099

Railroad Retirement Benefits from Form RRB-1099

Medicare B premiums withheld.....

Medicare C premiums withheld.....

Medicare D premiums withheld.....

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attach Form(s) 1099-MISC – Miscellaneous Income and 1099-NEC

1099-MISC Payer Name and 1099-NEC Payer Name

Attach Form(s) 1099-INT – Interest Income

1099-INT Payer Name

2019 Amount

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Attach Form(s) 1099-DIV – Dividend Income

1099-DIV Payer Name

2019 Amount

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Attach Form(s) 1099-B, 1099-S – Sales of Stocks, Bonds, Real Estate, etc

Attach all stock sale transaction information, including initial cost information.

Other Government Forms to attach:

Form(s) 1099-G – Certain Government Payments, Schedule K-1s – Partnership, S-Corporation, Trust or Estate Income, Form(s) W-2G – Gambling or Lottery Winnings, Form(s) 1099-Q – Payments from Qualified Education Programs

Other Income:

Alimony, jury duty, unreported tips, disability income, etc. Business, rentals, farms: Attach income and expenses for any business, rental or farm you own. Include a list of all new equipment acquired this year, including date of purchase and cost.

Taxpayer

Spouse

Retirement Plan Contributions

Traditional IRA contributions made for 2020

Roth IRA contributions made for 2020

SEP, Keogh, Individual 401(k) or SIMPLE Contributions

_____	_____	_____
_____	_____	_____
_____	_____	_____

2020 Deductions

Medical and Dental Expenses	2020 Amount	2019 Amount
Prescription medications.....	<hr/>	<hr/>
Health insurance premiums	<hr/>	<hr/>
Doctors, dentists, etc	<hr/>	<hr/>
Hospitals, clinics, etc	<hr/>	<hr/>
Eyeglasses and contact lenses	<hr/>	<hr/>
Miles driven for medical purposes.....	<hr/>	<hr/>
Other medical and dental expenses:		
<hr/>	<hr/>	<hr/>

Taxes	2020 Amount	2019 Amount
Real estate taxes paid on principal residence	<hr/>	<hr/>
Real estate taxes paid on additional homes or land	<hr/>	<hr/>
Auto license registration fees based on the value of the vehicle	<hr/>	<hr/>
Other personal property taxes	<hr/>	<hr/>

Interest Expenses		
Home mortgage interest paid — Attach Form(s) 1098.		
Lender's Name	2020 Amount	2019 Amount
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
Points paid on loan to buy, build or improve main home		
Lender's Name	2020 Amount	
<hr/>	<hr/>	

Cash/Check/Credit Contributions	2020 Amount	2019 Amount
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Noncash Charitable Contributions
Attach all receipts with details listing the following information: Donee, donee address, description of donation, date acquired and date contributed, your cost, value at time of donation, and how you acquired the property.

Miscellaneous Deductions	2020 Amount	2019 Amount
Union and professional dues	<hr/>	<hr/>
Professional subscriptions, books, supplies	<hr/>	<hr/>
Uniforms and protective clothing (including cleaning)	<hr/>	<hr/>
Job search costs	<hr/>	<hr/>
Taxpayer educator expenses	<hr/>	<hr/>
Spouse educator expenses	<hr/>	<hr/>
Tax return preparation fees	<hr/>	<hr/>
Safe deposit box rental	<hr/>	<hr/>
Gambling losses (to the extent of gambling income)	<hr/>	<hr/>
Other expenses (list):		
<hr/>	<hr/>	<hr/>

	Yes	No
1 Did you receive an Economic Impact (Stimulus) Payment? If yes, how much did you receive?	<input type="checkbox"/>	<input type="checkbox"/>
2 Did a lender cancel any of your debt in 2020? (Attach any Forms 1099-A or 1099-C)	<input type="checkbox"/>	<input type="checkbox"/>
3 Did you make energy efficient improvements to your home or purchase any energy-saving property during 2020? If yes , please attach details	<input type="checkbox"/>	<input type="checkbox"/>
4 Did you purchase a motor vehicle or boat during 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
If yes , attach documentation showing sales tax paid.		
5 Did you purchase a hybrid or electric vehicle in 2020? If yes , enter year, make, model, and date purchased:	<input type="checkbox"/>	<input type="checkbox"/>
6 Did you donate a vehicle in 2020? If yes , attach Form 1098C	<input type="checkbox"/>	<input type="checkbox"/>
7 What was the sales tax rate in your locality in 2020 ? % State ID		
8 Did your marital status change during 2020?	<input type="checkbox"/>	<input type="checkbox"/>
If yes , explain:		
9 Were you or your spouse permanently and totally disabled in 2020?	<input type="checkbox"/>	<input type="checkbox"/>
10 Do you have dependents who must file?	<input type="checkbox"/>	<input type="checkbox"/>
11 Do you have children who are under age 19 or a full time student under age 24 with investment income greater than \$2,200? ...	<input type="checkbox"/>	<input type="checkbox"/>
12 Did you provide over half the support for any other person during 2020?	<input type="checkbox"/>	<input type="checkbox"/>
13 Did you incur adoption expenses during 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
14 Did you receive a total distribution from an IRA or other qualified plan that was partially or totally rolled over into another IRA or qualified plan within 60 days of the distribution?	<input type="checkbox"/>	<input type="checkbox"/>
15 Did you receive any disability payments in 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
16 Did you receive tip income not reported to your employer?	<input type="checkbox"/>	<input type="checkbox"/>
17 Did you buy, sell, refinance, foreclose or abandon a principal residence or other real property in 2020 ? If yes , attach closing or escrow statements, 1099-C or 1099-A forms	<input type="checkbox"/>	<input type="checkbox"/>
b If you sold a home, did you claim the First-Time Homebuyer Credit when you purchased it?	<input type="checkbox"/>	<input type="checkbox"/>
18 Did you incur any casualty or theft losses during 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
19 Did you incur any non-business bad debts?	<input type="checkbox"/>	<input type="checkbox"/>
20 Did you pay any individual for domestic services in 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
21 Did you take a retirement account distribution related to the corona virus or a natural disaster?	<input type="checkbox"/>	<input type="checkbox"/>
22 Did you buy or sell any stocks or bonds in 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
23 Did you use the proceeds from Series EE or I U.S. savings bonds purchased after 1989 to pay for higher education expenses? ..	<input type="checkbox"/>	<input type="checkbox"/>
24 Did you incur any moving expenses? If yes , attach details	<input type="checkbox"/>	<input type="checkbox"/>
25 Did you receive any income not included in this Tax Organizer?	<input type="checkbox"/>	<input type="checkbox"/>
If yes , please attach information.		
26 Do you expect your income and deductions in 2021 to be the same as 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
If no , attach explanation of changes expected.		
27 Did you receive Form 1095-A (Health Insurance Marketplace Statement)? If so, please attach	<input type="checkbox"/>	<input type="checkbox"/>
28 At any time during 2020, did you sell, send, exchange, or otherwise acquire any financial interest in any virtual currency?	<input type="checkbox"/>	<input type="checkbox"/>
29 a Did you obtain a Paycheck Protection Program (PPP) loan?	<input type="checkbox"/>	<input type="checkbox"/>
b If yes, has any portion of that loan been forgiven?	<input type="checkbox"/>	<input type="checkbox"/>
30 If you paid any alimony, enter recipient's SSN: Alimony paid:		
31 Enter your state of residence: Taxpayer Spouse		

Electronic Filing and Direct Deposit of Refund

	Yes	No
If your tax return is eligible for Electronic Filing, would you like to file electronically?	<input type="checkbox"/>	<input type="checkbox"/>
The Internal Revenue Service is able to deposit many refunds directly into taxpayers' accounts.		
If you receive a refund, would you like direct deposit?	<input type="checkbox"/>	<input type="checkbox"/>
If yes , please provide a voided check (not a deposit slip) if your bank account information has changed.		
What type of account is this?	Checking <input type="checkbox"/>	Savings <input type="checkbox"/>

Estimated Tax Paid

Federal		State			Local		
Date	Amount	Date	Amount	ID	Date	Amount	ID

Additional Information (Enter any additional information here and attach any documents.)

General Questions

ORG3

PERSONAL INFORMATION		
1 Did you receive an Economic Impact (Stimulus) Payment? If yes, how much did you receive?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
2 Did your marital status change during 2020? If yes , explain	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
3 Do you want to allow your tax preparer to discuss this year's return with the IRS? If no , enter another person (if desired) to be allowed to discuss this return with the IRS. Caution: Review any transferred information for accuracy. Designee's Name ▶ Phone Number ▶ Personal Identification Number (5 digit PIN) ▶	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4 Do you or your spouse plan to retire in 2021?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
5 Were you or your spouse permanently and totally disabled in 2020?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
6 Enter date of death for taxpayer or spouse (if during 2020 or 2021): Taxpayer: Spouse:	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
7 Were you or your spouse a member of the U.S. Armed Forces during 2020?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
DEPENDENT INFORMATION		
8 a Do you have dependents who must file? b If yes , do you want us to prepare the return(s)?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
9 a Do you have children who are under age 19 or a full time student under age 24 with investment income greater than \$2,200? b If yes , do you want to include your child's income on your return?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
10 Are any of your dependents not U.S. citizens or residents?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
11 Did you provide over half the support for any other person during 2020?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
12 Did you incur adoption expenses during 2020?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
IRA, PENSION AND EDUCATION SAVINGS PLANS		
13 Did you take a retirement account distribution related to the corona virus or a natural disaster?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
14 Did you receive payments from a pension or profit-sharing plan?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
15 Did you receive a total distribution from an IRA or other qualified plan that was partially or totally rolled over into another IRA or qualified plan within 60 days of the distribution?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
16 a Did you convert all or part of a regular IRA into a Roth IRA? b Did you roll over all or part of a qualified plan into a Roth IRA?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
17 Did you contribute to a Coverdell Education Savings Account?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
ITEMS RELATED TO INCOME/LOSSES		
18 Did you receive any disability payments in 2020?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
19 Did you receive tip income not reported to your employer?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
20 a Did you buy, sell, refinance, or abandon a principal residence or other real property in 2020? (Attach copies of any escrow statements or Forms 1099.) b If you sold or abandoned a home, did you claim the First-Time Homebuyer Credit when you purchased the home? c Are you planning to purchase a home soon?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
21 Did you incur any casualty or theft losses during 2020?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
22 Did you incur any non-business bad debts?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
PRIOR YEAR TAX RETURNS		
23 Were you notified by the Internal Revenue Service or state taxing authority of changes to a prior year's return? If yes , enclose agent's report or notice of change.	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
24 Were there changes to a prior year's income, deductions, credits, etc which would require filing an amended return?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

General Questions (continued)

ORG3

FOREIGN BANK ACCOUNTS, FOREIGN ASSETS AND FOREIGN TAXES

	Yes	No
25 Did you have foreign income or pay any foreign taxes in 2020 ?	<input type="checkbox"/>	<input type="checkbox"/>
26 a At any time during 2020, did you have an interest in or a signature or other authority over a bank account, or other financial account in a foreign country?	<input type="checkbox"/>	<input type="checkbox"/>
b Did the aggregate value of all your foreign accounts exceed \$10,000 at any time during 2020? Report all interest income on Org 11	<input type="checkbox"/>	<input type="checkbox"/>
27 Were you the grantor of or transferor to a foreign trust which existed during the tax year, whether or not you have any beneficial interest in the trust?	<input type="checkbox"/>	<input type="checkbox"/>
28 Did you at any time during 2020, have an interest in or any authority over any foreign accounts or assets (i.e. stocks, bonds, mutual funds, partnership interests, etc.) held in foreign financial institutions that exceeded \$50,000 in value at any time during the year?	<input type="checkbox"/>	<input type="checkbox"/>

HEALTH AND LIFE INSURANCE

	Yes	No
29 Did you receive Form 1095-A (Health Coverage)? If so, please attach	<input type="checkbox"/>	<input type="checkbox"/>
30 a Did you or your spouse have self-employed health insurance?	<input type="checkbox"/>	<input type="checkbox"/>
b If you or your spouse are self-employed, are either of you eligible to participate in an employer's health plan at another job?	<input type="checkbox"/>	<input type="checkbox"/>
31 Did your employer pay premiums on life insurance in excess of \$50,000 where the proceeds are payable to beneficiaries named by you?	<input type="checkbox"/>	<input type="checkbox"/>
32 Did you contribute to or receive distributions from a Health Savings Account (HSA)?	<input type="checkbox"/>	<input type="checkbox"/>

MISCELLANEOUS

	Yes	No
33 Did you make energy efficient improvements to your home or purchase any energy-saving property during 2020? If yes, please attach details	<input type="checkbox"/>	<input type="checkbox"/>
34 Did you start paying mortgage insurance premiums in 2020? If yes, please attach details	<input type="checkbox"/>	<input type="checkbox"/>
35 Did you purchase a motor vehicle or boat during 2020?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, attach documentation showing sales tax paid.		
36 Did you purchase an energy efficient vehicle in 2020?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, enter year, make, model, and date purchased:		
37 Did you donate a vehicle in 2020? If yes, attach Form 1098C	<input type="checkbox"/>	<input type="checkbox"/>
38 What was the sales tax rate in your locality in 2020? _____ % State ID		
39 Did you or your spouse make gifts of over \$15,000 to an individual or contribute to a prepaid tuition plan?	<input type="checkbox"/>	<input type="checkbox"/>
40 Did you make gifts to a trust?	<input type="checkbox"/>	<input type="checkbox"/>
41 If there were dues paid to an association, was any portion required to be non-deductible due to political lobbying by the association?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please attach details.		
42 Did you or your spouse participate in a medical savings account in 2020?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please attach Form 1099-SA (Distributions from an HSA, Archer MSA or Medicare+Choice MSA.)		
43 Did you make a loan at an interest rate below market rate?	<input type="checkbox"/>	<input type="checkbox"/>
44 Did you pay any individual for domestic services in 2020?	<input type="checkbox"/>	<input type="checkbox"/>
45 Did you pay interest on a student loan for yourself, your spouse, or your dependents?	<input type="checkbox"/>	<input type="checkbox"/>
46 Did you, your spouse, or your dependents attend post-secondary school in 2020?	<input type="checkbox"/>	<input type="checkbox"/>
47 Did a lender cancel any of your debt in 2020? (Attach any Forms 1099-A or 1099-C)	<input type="checkbox"/>	<input type="checkbox"/>
48 Did you receive any income not included in this Tax Organizer?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please attach information.		
49 At any time during 2020, did you sell, send, exchange, or otherwise acquire any financial interest in any virtual currency? ..	<input type="checkbox"/>	<input type="checkbox"/>
50 a Did you obtain a Paycheck Protection Program (PPP) loan?	<input type="checkbox"/>	<input type="checkbox"/>
b If yes, has any portion of that loan been forgiven?	<input type="checkbox"/>	<input type="checkbox"/>

ELECTRONIC FILING AND DIRECT DEPOSIT OF REFUND

	Yes	No
51 If your tax return is eligible for Electronic Filing, would you like to file electronically?	<input type="checkbox"/>	<input type="checkbox"/>
52 The Internal Revenue Service is able to deposit many refunds directly into taxpayers' accounts. If you receive a refund, would you like direct deposit?	<input type="checkbox"/>	<input type="checkbox"/>
Caution: Review transferred information for accuracy.		
53 If yes, please provide the following information:		
a Name of your financial institution		
b Routing Transit Number (must begin with 01 through 12 or 21 through 32)		
c Account number		
d What type of account is this?	Checking <input type="checkbox"/>	Savings <input type="checkbox"/>
<input checked="" type="checkbox"/> Please attach a voided check (not a deposit slip) if your bank account information has changed.		

State Information Worksheet

ORG60

GENERAL INFORMATION

	Taxpayer	Spouse
1 Enter your state of residence	_____	_____
2 Check the appropriate box if:	Taxpayer	Spouse
a Full year resident.....	<input type="checkbox"/>	<input type="checkbox"/>
b Part year resident	<input type="checkbox"/>	<input type="checkbox"/>
c Nonresident	<input type="checkbox"/>	<input type="checkbox"/>
	Date of entry: _____	Date of exit: _____
3 Resident locality: _____		
4 County: _____	School district: _____	School district number: _____
	Taxpayer	Spouse
5 Check if disabled	<input type="checkbox"/>	<input type="checkbox"/>

STATE CREDITS

6 Description/type of credit (for example, solar energy, carpool)	Code	Amount
a _____		
b _____		
c _____		
d _____		
e _____		

VOLUNTARY STATE CONTRIBUTIONS

7 Description/type of contribution (for example, wildlife, cancer)	Code	Amount
a _____		
b _____		
c _____		
d _____		
e _____		

MISCELLANEOUS QUESTIONS

	Yes	No
8 Did you file a state return for 2019?	<input type="checkbox"/>	<input type="checkbox"/>
9 Do you want state forms and instructions sent to you next year?	<input type="checkbox"/>	<input type="checkbox"/>
10 Do you want any applicable penalty and interest calculated and added to the return?	<input type="checkbox"/>	<input type="checkbox"/>
11 How do you want your state refund (if any) applied?		
a Refunded <input type="checkbox"/>	b Apply to 2021 estimates <input type="checkbox"/>	c Apply to 2021 taxes <input type="checkbox"/>
12 Additional state information: _____		

